

Alpha Kappa Alpha Sorority, Incorporated®
BETA NU OMEGA CHAPTER
Montgomery, Alabama

2018 Community Services Committee
Project AKA
Grant Proposal Contractual Agreement

*Alonzetta Landrum-Sims, President
Beta Nu Omega Chapter*

*Leisha Nicholson, Chairman
Community Services Committee
BNOCOMSER@gmail.com*

Since 1908 members of **Alpha Kappa Alpha Sorority, Incorporated®** have responded to the world's increasing complexity. Our sorority continues to empower communities through exemplary service initiatives and progressive programs. Alpha Kappa Alpha Sorority, Incorporated®, Beta Nu Omega Chapter (AKA-BNO) has served communities in the Montgomery area since 1936.

Project AKA will provide grants to community organizations that further the growth and development of Montgomery area residents. Preferred proposals will address one or more of the Sorority's Initiatives as described in the agreement below.

IMPORTANT DATES:

- Grant applications will be distributed no later than **January 8, 2018**.
- Grant applications must be received via email no later than **January 29, 2018**
- Final reports must be submitted to Leisha Nicholson, Community Services Committee Chairman no later than **November 30, 2018**

(1) In order to be considered for PROJECT AKA funding, the Organization (hereafter referred to as Grantee) must submit proposals/plans of action that explains how they would meet one or more of the AKA Targets (See AKA Targets below):

TARGET I. EDUCATION ENRICHMENT

- A. **ASCENDSM**- signature youth enrichment program designed to motivate, engage and assist high school students in reaching their maximum potential. ASCENDSM will focus on **Achievement, Self-Awareness, Communication, Engagement, Networking and Developmental Skills**.
- B. **One Million Backpacks**- grant recipients will donate and distribute backpacks and related school supplies to students.
- C. **Think HBCUSM**- highlights HBCUs and their contributions to society. Through education, engagement and advocacy, HBCUs will be showcased as critical venues for moving students to and through college.

TARGET II. HEALTH PROMOTION

Alpha Kappa Alpha Sorority, Incorporated® will promote health awareness in three areas: Alzheimer's disease, Stroke and Mental Illness.

- A. **Alzheimer's Disease and Caregiver Support Program**- will generate awareness and support for Alzheimer's programming and research.
- B. **Stroke and Heart Disease Awareness**- will focus on major stroke prevention awareness with emphasis on hypertension management, diet, and exercise.
- C. **Mental Health**-will bring attention to mental illness among diverse populations with low utilization of mental health services.

TARGET III. FAMILY STRENGTHENING

Alpha Kappa Alpha Sorority Incorporated's® Family Strengthening Programs will target critical issues facing many families, including lack of food, shelter, and financial means.

- A. **Childhood Hunger Initiatives**- partnership with local agencies, food banks and community pantries.
- B. **Family Seasonal WrapsSM** - major initiative to collect and donate hats, gloves, socks, scarves, coats, sweaters, and other seasonal wraps for families in need. (Note: Seasonal Wraps change with each season.)
- C. **Fiscal Responsibility Programs**- work with partner organizations and families to help increase their understanding of budgeting, basic financial planning, and benefits of home ownership.

TARGET IV. ENVIRONMENTAL OWNERSHIP

Alpha Kappa Alpha Sorority, Incorporated® will implement high impact programs to provide healthy environments and improve the quality of life in underserved communities.

A. **AKA 1908 Playground ProjectSM**- launched to ensure children have safe and inviting places to play. Purpose is to restore and renew existing community and school playgrounds with its **Restore, Refresh and Renew ProjectSM**.

B. **Acts of Green ProgramSM**- will promote environmental sustainability by encouraging recycling, litter prevention, and waste management through daily green efforts in local communities.

TARGET V. GLOBAL IMPACT

A. **USA Global Classrooms Project** - to prepare today's youth for an increasingly global and complex society. This project will work in partnership with the **UNA-USA** (United Nations Association) to expand understanding of the UN, its mission and focus.

B. **Aficare Partnership**- will implement youth hunger initiatives on the continent of Africa.

(2) Upon meeting the deadline for written proposal submissions and addressing the AKA Target(s) requirements, the Grantee's proposal will be reviewed by the AKA-BNO Community Service Committee members. After a review/discussion by AKA-BNO Community Service Committee members, Grantees will be contacted via email if they are awarded the grant.

(3) Financial Records: Project AKA funds must be used before final report submission, Friday, November 30, 2018. Grantee shall maintain an accurate record of all expenses incurred while using the grant. Grantee should keep receipts for all purchases in which Project AKA Grant money was used. An overview of how the finances were used should be included in the Final Report.

(4) The Grantee will use the funds for the purposes as stated in the approved Grant Application. Any alternate use of funds must be authorized (in advance) in writing by Alpha Kappa Alpha Sorority, Incorporated® Beta Nu Omega Chapter.

(5) Upon completion of the Grantee's proposed activity/event, the Grantee will submit all required information regarding financial and program information to AKA-BNO PROJECT AKA by **Friday, November 30, 2018.**

(6) Final Reports: The Final Report submitted to AKA-BNO should include both financial and program information. The narrative should include what was accomplished by the grant, including a description of progress made toward achieving the goals of the grant and assurance that the activities under the grant have been conducted in conformity with the approved terms. **The Final Report format and financial report form are included with this agreement.**

(7) Return of Funds: Grantee shall return **ALL** funds from the allocated grant money if said organization/agency fails to comply with this contractual obligation to (1) meet one or more of the AKA Target Initiatives and (2) submit a Final Report/Financial Report by the deadline (November 30, 2018). Alpha Kappa Alpha Sorority, Incorporated®, Beta Nu Omega Chapter has the authority not to consider a current/previous Grantee for any future grants if Grantee does/did not abide by the outlined contractual obligations. (Funds should be returned to Alpha Kappa Alpha Sorority, Incorporated®, Beta Nu Omega Chapter, P. O. Box 250633, Montgomery, Alabama 36125.)

(8) Unexpended Funds: In the event of discontinuation or the close of the organization, any unexpended funds shall immediately be returned to Alpha Kappa Alpha Sorority, Incorporated®, Beta Nu Omega Chapter, except where AKA-BNO has agreed in writing to an alternative use of the unused funds.

(9) No-cost extension: If needed, Grantee should submit a request for a no-cost extension to the AKA-BNO Committee Service Committee before the end of the grant period. The request should contain the reason for the extension, any unexpended funds identified and how the funds will be used, and the length of time requested for the extension.

(10) No guarantee of future funding: The Grantee acknowledges that the receipt of this grant does not imply a commitment on behalf of Alpha Kappa Alpha Sorority, Incorporated® to continue funding beyond the terms listed in this grant agreement.

NOTE: If/when the Grantee uses any form of advertisement (such as: flyers/posters, programs, social media, t-shirts, etc.) to promote a PROJECT AKA funded activity/event, make sure to acknowledge Alpha Kappa Alpha Sorority, Incorporated® Beta Nu Omega Chapter as a sponsor of the event/activity. Additionally, you may extend an invitation to the Chapter to attend the event associated with the proposal (if applicable).

If there are any difficulties with complying with these contractual obligations, please list them below:

If you agree to the terms and conditions of this grant proposal contractual agreement, please sign below.

Name: _____

Title: _____

(Type or print name and title of person signing the acknowledgment)

Signed: _____ Date: _____

(Authorized Original signature)

Return this document via email to bnocommunityservicescommittee@gmail.com

ATTN: Alpha Kappa Alpha Sorority, Incorporated® Beta Nu Omega Chapter

Ms. Leisha Nicholson, Chairman

Community Service Committee

If there are any questions/concerns, feel free to email bnocommunityservicescommittee@gmail.com.

NOTE: Any applications received after January 29, 2018 will not be considered.

ALPHA KAPPA ALPHA SORORITY, INCORPORATED®
BETA NU OMEGA CHAPTER
Montgomery, Alabama

COMMUNITY SERVICE GRANT APPLICATION
2018



Organization Information

Organization Name

Street Address

City

State

Zip Code

Organization Website

Organization President / Executive Director

Title

Phone Number

E-Mail Address

Contact Person
(if different)

Title

Phone Number

E-Mail Address

Briefly describe your Organization's Mission Statements
(350 characters or less)

Project Narrative

Has this Program/Project been funded previously by PROJECT AKA? YES
NO

If **YES**, Did your Organization submit a Final Report/ Documentation as required? YES
NO

Based on the descriptions below, which AKA Target(s) will your organization address?

Target I- Education Enrichment (Check all that apply)

ASCEND PROGRAM INITIATIVE
AKA ONE MILLION BACKPACK INITIATIVE
SUPPORT HBCU- THINK HBCU INITIATIVE

1. Grant Recipient will engage in the Sorority's signature youth enrichment program, ASCEND® with efforts designed to motivate, engage and assist high school students in reaching their maximum potential. ASCEND® will focus on **Achievement, Self-Awareness, Communication, Engagement, Networking and Developmental Skills**. Students should have an opportunity to receive academic enrichment and life skills training to support their journey to college or vocational employment.

2. Grant Recipient will promote the learning process by providing substantial support to students through AKA One Million Backpacks®. Recipient will donate and distribute backpacks and related school supplies to students.

3. Grant Recipients will support Historically Black Colleges and Universities (HBCU) as part of the Alpha Kappa Alpha national campaign, Think HBCU®. This effort will highlight HBCUs and their contribution to society. Through education, engagement and advocacy, efforts for this initiative should show how HBCUs are a critical venue for moving students to and through college.

Target II: Health Promotion
(Check all that apply.)

Grant recipients will promote health awareness in three areas: **Alzheimer's Disease, Stroke and Mental Illness.**

The Alzheimer's Disease and Caregiver Support Program will generate awareness and support for Alzheimer's programming and research. Alzheimer's disease is one of the fastest growing health challenges among African Americans.

Stroke and Heart Disease Awareness will remain a focus area with emphasis on hypertension management, diet and exercise.

Mental Health will be highlighted as Grant recipients bring attention to the mental illness among diverse populations with low utilization of mental health services.

ALZHEIMER'S DISEASE AND CAREGIVER
SUPPORT
STROKE AND HEART DISEASE AWARENESS
MENTAL HEALTH

Target III: Family Strengthening
(Check all that apply.)

Grant Recipients will target critical issues facing many families, including lack of food, shelter and financial means.

Community based Childhood Hunger Initiatives will be launched in partnership with local agencies, food banks and community pantries.

Grant Recipients will support The Family Seasonal Wraps® Program by collecting and donating hats, gloves, socks, scarves, coats, sweaters and other seasonal wraps for families in need.
(NOTE: Seasonal items change as each season change.)

Grant Recipients will initiate or partner with organizations and families to help increase their understanding of budgeting, basic financial planning and benefits of home ownership.

COMMUNITY BASED CHILDHOOD HUNGER
INITIATIVE
FAMILY SEASONAL WRAPS PROGRAM
FISCAL RESPONSIBILITY PROGRAMS

Target IV: Environmental Ownership
(Check all that apply.)

Grant Recipients should implement high impact programs to provide healthy environments and improve the quality of life in the under-served communities.

The AKA 1908 Playground Project® was launched to ensure children have safe and inviting places to play. Recipients could restore and renew existing community and school playgrounds with its Restore, Refresh and Renew Project®.

The Acts of Green Program® will promote environmental sustainability by encouraging recycling, litter prevention and waste management through daily green efforts in local communities.

HEALTHY ENVIRONMENT & IMPROVED
QUALITY OF LIFE PROGRAM
AKA 1908 PLAYGROND PROJECT
THE ACTS OF GREEN PROGRAM

Target V: Global Impact
(Check all that apply.)

Grant Recipients will implement the UNA-USA Global Classrooms Project to prepare today's youth for an increasingly global and complex society. Recipients could work in partnership with the UNA-USA (United Nations Association) to expand understanding of the UN, its mission and focus.

Recipients could also partner with Africare to help implement youth hunger initiatives on the continent of Africa.

UNA--USA GLOBAL CLASSROOM PROJECT
AFRICARE YOUTH HUNGER INITIATIVE

Proposal Request

Give a brief summary of your proposal. Please explain how your organization plans to meet the AKA Target (s). Also, what is the Target Audience for this proposal? (Include age groups, race and ethnicity, income levels, etc.)

Start Date of Project

End Date of Project

Will funding be used to expand an existing program or start a new program? Provide a summary of expenses needed to implement proposal . NOTE: Give a total estimated cost of the project and how PROJECT AKA funds will be utilized. (500 characters or less)

Requested Amount

I am interested in being considered for the PROJECT AKA Grant? YES
NO

I have read all of the PROJECT AKA Contractual Obligations. YES
NO

Grant applications can be sent via e-mail to bnocommunityservicescommittee@gmail.com
ATTN: AKA-BNO Community Service Committee
(When saving the document, please save as the name of your organization)

PROJECT AKA FINAL REPORT INSTRUCTIONS



PREPARED BY:

ALPHA KAPPA ALPHA SORORITY, INCORPORATED®
BETA NU OMEGA CHAPTER
MONTGOMERY, ALABAMA
COMMUNITY SERVICE COMMITTEE

INSTRUCTIONS AND GUIDELINES

*The Organization (also referred to as Grantee) is responsible for preparing and submitting a final report to Alpha Kappa Alpha Sorority, Incorporated® Beta Nu Omega Chapter (AKA-BNO). This report is due to AKA-BNO Office on or before **November 30, 2018**. The report gives an overview of the activities/events that benefitted from PROJECT AKA funding. One (1) copy of the final report should be sent (preferably via electronic mail) to bnocomser@gmail.com.*

The following components should be included in the report. The report should not exceed 5 pages (if possible).

PROGRAM ADMINISTRATION

This section of the report should include the following information:

- Organization's Name and Address/Phone number/Website
- Program Director Name/Phone number/E-mail
- Staff Information- Name/Title of Staff that assisted with activity/event
- Length of Program
- AKA Target(s) addressed

ABSTRACT

Provide a summary of your Organization's Mission Statement.

PROGRAM OVERVIEW

Give a brief overview of the activity/event funded by PROJECT AKA:

- Summarize purpose of the activity/event
- Target Audience for activity/event
- Describe whether the Organization accomplished its goals for activity/event
- Highlight significant accomplishments and innovations from the activity/event
- Provide any recommendations (if any) for future activities/events

FINANCIAL REPORT

Describe how PROJECT AKA funds were used. Include copies of receipts.

Description	TOTAL COST
OVERALL TOTAL	

APPENDIX

This section should include documentation such as photographs, press related information, programs, flyers/posters, etc.

NOTE: One (1) copy of the final report should be sent via electronic mail to bnocommunityservicescommittee@gmail.com . If there are any other questions or concerns, feel free to contact Ms. Leisha Nicholson.

FINAL REPORT DEADLINE IS FRIDAY, NOVEMBER 30, 2018